



Aldenham
founded 1597

Finance Assistant (Job Share)
Accounts Payable/Receivables
Thursday & Friday
14 hours per week
Full Year

The Aldenham Foundation is looking to appoint a Finance Assistant to work as a Job Share on Thursday and Friday.

This is an integral part of the Foundation Finance team, with main responsibility of accounts payable, petty cash and cash posting.

The successful candidate must have accounts experience along with intermediate excel skills.

If you are interested in applying please return the Application Form to vacancies@aldenham.com

Closing date: 19th July 2017

Interviews: will be held on Friday 28th July 2017

The School is committed to safeguarding, promoting British values, promoting the welfare of children and young people and the prevention of extremism and radicalization.

CV'S ALONE WILL NOT BE ACCEPTED